City of Benton, Kentucky

UNIFORM APPLICATION FOR CELL TOWER APPROVAL

Application # _____ Date _____ Fee **$2500.00**

UNIFORM APPLICATION REQUIREMENTS

Applications for the construction of a Cellular Antenna Tower for Cellular Telecommunication Services or Personal Wireless Services shall include all information specified in KRS 100.985 – 100.987 and in the City of Benton Planning & Zoning Ordinance Chapter 155.064

1. Name of Applicant: _____

   Address: _____

   Phone: _____ E-Mail Address: _____

2. Name of Surveyor or Engineer: _____

   Address: _____

   Phone: _____ E-Mail Address: _____

3. Name of Geotechnical Engineer: _____

   Address: _____

   Phone: _____ E-Mail Address: _____

4. Address of Property or Site _____

5. Is there a lease or sale agreement for the proposed site? YES ☐ NO ☐ If yes, provide a copy of the agreement.

6. General Description of Proposed Location Including: Latitude/Longitude coordinates with associated reference datum, Present Zoning Designation (if applicable), and type of tower:

   _____

   _____

   _____

   _____

7. Following is a checklist of additional items required to be submitted at the time of application submittal. You must check all of the items listed below for the submittal to be considered complete. Failure to do so will result in delays of the approval process until all required information is provided.

- ☐ Application Fee in the amount of $2500.00, made payable to the City of Benton
- ☐ Include a grid map that shows the location of all existing cellular antenna towers that indicates the general position of proposed construction sites for new cellular antenna towers within an area that includes all of the planning commission's jurisdiction; and a one-half (1/2) mile area outside of the boundaries of the planning commission's jurisdiction, if that area contains either existing or proposed construction sites for cellular antenna towers;
- ☐ Include in any contract with an owner of property upon which a cellular antenna tower is to be constructed, a provision that specifies, in the case of abandonment, a method that the utility will follow in dismantling and removing a cellular antenna tower including a timetable for removal;
- ☐ Copy of the applicant's articles of incorporation;
- ☐ Original of the geotechnical investigation report, signed and sealed by a professional engineer registered in Kentucky, that includes the boring logs and foundation design recommendations;
- ☐ A written report, prepared by a professional engineer or land surveyor, of findings as to the proximity of the proposed site to flood hazard areas;
- ☐ Clear directions from the county seat to the proposed site;
- ☐ Copy of the lease or sales agreement for the property on which the tower is proposed to be located;
- ☐ Provide the identity and qualifications of each person directly responsible for the design and construction of the proposed tower;
- ☐ A site development plan or survey, signed, and sealed by a professional engineer registered in Kentucky, that shows the proposed locations of the tower and all easements and existing structures within five hundred (500) feet of the proposed site on the property on which the tower will be located, and all easements and existing structures within two hundred (200) feet of the access drive, including the intersection with the public street system;
- ☐ Provide a digital submittal of the proposed development plan to the City of Benton;
- ☐ A vertical profile sketch of the tower, signed, and sealed by a professional engineer registered in Kentucky, indicating the height of the tower and the height of all antennas; The tower and foundation design plans and a description of the standard according to which the tower was designed, signed, and sealed by a professional engineer registered in Kentucky;
- ☐ A map, drawn to a scale no less than one (1) inch equals two hundred (200) feet, that identifies every structure and every owner of real estate within five hundred (500) feet of the proposed tower;

A statement that every person who, according to the records of the property valuation administrator, owns property within five hundred (500) feet of the proposed tower or property contiguous to the site upon which the tower is proposed to be constructed, has been:

- ☐ Notified by certified mail, return receipt requested, of the proposed construction which notice shall include a map of the location of the proposed construction;
- ☐ Given the telephone number and address of the local planning commission; and
- ☐ Informed of his or her right to participate in the planning commission's proceedings on the application.

☐ A list of the property owners who received the notice, together with copies of the certified letters sent to the listed property owners;

☐ A statement that the chief executive officer of the affected local governments and their legislative bodies have been notified, in writing, of the proposed construction;

☐ A copy of the notice sent to the chief executive officer of the affected local governments and their legislative bodies;

A statement that:

- ☐ A written notice, of durable material at least two (2) feet by four (4) feet in size, stating that "[Name of applicant] proposes to construct a telecommunications tower on this site" and including the addresses and telephone numbers of the applicant and the planning commission, has been posted and shall remain in a visible location on the proposed site until final disposition of the application; and
- ☐ A written notice, at least two (2) feet by four (4) feet in size, stating that "[Name of applicant] proposes to construct a telecommunications tower near this site" and including the addresses and telephone numbers of the applicant and the planning commission, has been posted on the public road nearest the site;

☐ A statement that notice of the location of the proposed construction has been published in a newspaper of general circulation in the county in which the construction is proposed;

☐ A brief description of the character of the general area in which the tower is proposed to be constructed, which includes the existing land use for the specific property involved;

☐ A statement that the applicant has considered the likely effects of the installation on nearby land uses and values and has concluded that there is no more suitable location reasonably available from which adequate service to the area can be provided, and that there is no reasonably available opportunity to locate its antennas and related facilities on an existing structure, including documentation of attempts to locate its supporting radio frequency analysis, where applicable, and a statement indicating that the applicant attempted to locate its antennas and related facilities on a tower designed to host multiple wireless service providers' facilities or on an existing structure, such as a telecommunications tower or other suitable structure capable of supporting the applicant's antennas and related facilities; and

- ☐ A map of the area in which the tower is proposed to be located, that is drawn to scale, and that clearly depicts the necessary search area within which an antenna tower should, pursuant to radio frequency requirements, be located.

- ☐ The means of security of the cellular facility shall be identified on the development plan, i.e.,chain link fencing, etc.

- ☐ Proper landscape buffer shall be provided around the perimeter of the cellular tower site so as to preserve the aesthetics of the adjacent areas.

- ☐ Any modification or waiver to the Design Standards, along with justification for each, shall be requested in writing by the Applicant.

FOR OFFICIAL USE ONLY

Date Received:_____ Received by:_____

Date Application deemed Complete:_____ Public Hearing Date:_____

Date of 60 Day Review Completion:_____

Action by Planning & Zoning Board:_____

If plat rejected, reason(s) for rejection:_____

_____

_____

_____

_____

Date: _____ Administrative Official : _____